

CENTRAL COAST AMATEUR RADIO CLUB INC

ABN 12 201 750 445



STANDING ORDERS

Adopted by Special Resolution 19 March 2022 and amended 4 June 2022

CENTRAL COAST AMATEUR RADIO CLUB INCORPORATED

STANDING ORDERS

Standing Order No 1.: CENTRAL COAST AREA

(Amended 19 March 2022)

For the purpose of defining the area of the Central Coast, it shall be taken as the boundaries of Central Coast Council. Membership shall not be confined to persons residing in this area.

Standing Order No 2.: AFFILIATIONS

(i) The club may be affiliated with such other organisations as determined by, and voted on, by the membership.

(ii) The club may abide by such reasonable requirements for affiliation with other organizations as laid down in the Articles of Association of those organisations.

Standing Order No 3.: COPY OF CONSTITUTION

(Amended 19 March 2022)

A copy of the Central Coast Amateur Radio Club, Inc. Constitution is to be made available to each member upon being accepted for membership under Clause 5 of the said Constitution. Non-receipt of a copy of the Constitution will not be an excuse for any breach by a member.

Standing Order No. 4.: TREASURER

(Amended 20 August 2010, 19 March 2022 and 4 June 2022)

(1) In addition to those duties required in Clause 20 of the Constitution of the Central Coast Amateur Radio Club, Inc., it is the duty of the Treasurer of the Club to ensure that correct books and accounts showing the financial affairs of the club, including full details of all receipts and expenditure connected with the activities of the club, are made available to the club annually and at any other times, upon demand, by the Executive committee.

Standing Order No. 5.: FEE CATEGORIES

(deleted 20 August 2010)

Standing Order No 6.: ANNUAL MEMBERSHIP FEE

(Amended 5 March 2010, 20 August 2010, 3 August 2012 and 19 March 2022)

The annual membership fee (as referred to in the Constitution (Clause 11 (2))) may be adjusted only at the June general meeting each year; if not raised in quantum, it will remain at the amount set the previous year.

The Club may in its absolute discretion pro rata the annual membership fee and any other fees payable by a member who joins the Club during a year.

The standard membership fee shall be varied as follows:

- (a) Member category to pay 100% of annual membership fee;
- (b) Associate Member to pay nil annual membership fee;
- (c) Junior Member to pay nil annual membership fee;
- (d) Life and Honorary Member to pay nil annual membership fee.

Standing Order No. 7.: ATTENDANCE BOOKS

(Amended 19 March 2022)

All members and visitors to the club are to sign their names, and times of entry and exit, in forms or books kept for the purpose. This is in order to effect the provisions of Clause 16 (a) and (c) of the Constitution of the Central Coast Amateur Radio Club, Inc. as to control of, and access to, Club premises.

Standing Order No. 8.: SERVICE OF NOTICES

Rescinded via Special Resolution taken 19 March 2022

Standing Order No. 9.: USE OF CLUB NAME

(Amended 19 March 2022)

On no account is the club's name (Central Coast Amateur Radio Club Incorporated) to be associated or used in conjunction with any personal business deals, political groups or parties. This is outside of the Objects of the Club as provided for under Clause 3 of the Constitution of the Central Coast Amateur Radio Club, Inc.

Members doing so shall be subject to disciplinary action in accordance with Clause 14 of the Club's Constitution.

Standing Order No. 10.: CLUB EQUIPMENT

(Amended 19 March 2022)

A proper record of movement and storage of Club equipment is to occur, in order to effect the provisions of Clause 16 (a) and (c) of the Constitution of the Central Coast Amateur Radio Club, Inc., as to control and management of Club assets.

(1) Excluding club exhibitions, and equipment made available for certain club activities, all equipment belonging to the club shall be kept at the club premises at all times for the use of the members, except as provided in (2);

(2) The committee may establish an inventory of radio equipment, any item of which may be loaned by the club to any financial member for such period or periods as the committee shall, upon written application therefore, determine and grant permission to remove any such item of equipment from the club premises for that period, upon and subject to whatever terms and conditions may be imposed by the committee. It shall be the duty of the Secretary to obtain a receipt in writing signed by the member to whom such item of equipment is so loaned and for that purpose to keep a book to be called THE EQUIPMENT POOL REGISTER and shall also enter therein all records of the nature of the item of equipment, the date when same is taken from the club premises, the name of the member by whom same has been authorised to be taken and the date of the return thereof. The committee has the right to determine and impose a penalty for each day for which any item of equipment is retained beyond the prescribed date.

Standing Order No. 11.: PECUNIARY GAIN – TRADING AND OBTAINING MONETARY BENEFIT

(Amended 19 March 2022)

Members' (those defined under Clause 6 of the Constitution of the Central Coast Amateur Radio Club, Inc.) attention is drawn to Section 5 of the Associations Incorporation Act 2009 regarding the obtaining of benefit or pecuniary gain. It is the individual member's responsibility to ensure that they do not operate in contravention of this Act in their dealings with, or through the activities of, the Club. Members obtaining gain or benefit outside that provided for in the Act shall be subject to disciplinary action in accordance with Clause 14 of the Club's Constitution.

Standing Order No. 12.: ALTERATIONS

(Added 5 March 2010 and amended 19 March 2022)

The standing orders may be altered, rescinded or added to only by special resolution of the Club which shall follow the process under Clause 36 of the Constitution of the Central Coast Amateur Radio Club, Inc.

Standing Order No. 13.: ENTRANCE FEE

(Added 20 August 2010, amended 3 August 2012 and 19 March 2022)

The entrance fee, the fee that a new Member pays on admission to membership (under Clause 11 (1) of the Constitution of the Central Coast Amateur Radio Club, Inc.), may be adjusted only at the June general meeting each year; if not raised in quantum, it will remain at the amount set the previous year.

Standing Order No. 14.: DISTRIBUTION OF MINUTES AND NEWSLETTERS

(Added 20 August 2010, amended 3 August 2012 and 19 March 2022)

Members (as defined under Clause 6 (1), (4) and (5) of the Constitution of the Central Coast Amateur Radio Club, Inc.) shall be entitled to receive copies of all notices, minutes, and CCARC NEWS etc by e-mail without additional charge. Where a member does not have e-mail only notices and minutes will be posted free. Associate and Junior Members (those defined under Clause 6 (2) and (3) of the Constitution of the Central Coast Amateur Radio Club, Inc.) will not be sent any copies of notices, minutes, and CCARC NEWS, in addition to those distributed to the Member.